

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: September 4, 2012

Time: 6:00 p.m.

MEMBERS PRESENT: George Monsive Gloria Cantu David Sellars
Jack Burton

MEMBERS ABSENT: Maria Hilda Herrera

SIGN IN SHEET: Charles White Denise Bush

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. APPROVAL OF MINUTES:

Minutes – August 7, 2012

MOTION: I make a motion to approve.

Motion by: David Sellars Second: Gloria Cantu 4/0/0 PASSED

III. PUBLIC HEARING:

1. Commission will conduct a **PUBLIC HEARING** regarding a replat for the property located at 4522 Fredericksburg Rd., Wonderland of the Americas.

Public Hearing opened at 6:03 p.m.

Jesse Valdez who represents applicant came informed commission of purpose for replat.

Public Hearing closed at 6:11 p.m.

IV. BUSINESS MATTERS:

1. Commission will consider and may take **ACTION** to approve a replat for the property located at 4522 Fredericksburg Rd.

MOTION: Motion to approve replat.

Motion by: Jack Burton Second: David Sellars 4/0/0 PASSED

2. Discussion regarding the use of accessory buildings as dwelling and possible requirements if approved.

Item will be discussed at a future meeting.

3. Commission will consider, review, and make recommendation for changes to Zoning Ordinance Signage standards and regulations.

City Administrator came up to inform commission that council would like for them to revisit the following:

- signage ordinance with context to the size allowed
- provision of zoning ordinance in Chapter 8 on non-conforming signs and deadline set

Councilman White also had concerns on sign regulations.

MOTION: Motion to table.

Motion by: David Sellars Second: Gloria Cantu 4/0/0 PASSED

V. CITIZENS TO BE HEARD:

There were no citizens to be heard.

VI. NEXT MEETING:

1. Commission will set date for meeting scheduled in October. National Night Out will take place on the first Tuesday of the month.

Next meeting will be held on Monday, October 1, 2012 @ 6:00 p.m.

VII. ADJOURNMENT:

Motion to adjourn at 6:48 p.m. was made by Commissioner David Sellars and seconded by Commissioner Gloria Cantu. All were in favor.

SUBMITTED BY:

**DELIA FLORES, TRMC
City Secretary/P&Z Secretary**

Commission approved on October 1, 2012.